

# City of San Antonio



## Minutes Municipal Court Advisory Committee

**Thursday, May 26, 2022**

**1:00 PM**

**Municipal Plaza Building**

**Members Present:** Melissa Cabello Havrda, Chair  
Jalen McKee-Rodriguez, *Member*  
Phyllis Viagran, Member

**Members Absent:** None

### Approval of Minutes

**1. Approval of the minutes from the Municipal Court Advisory Board Subcommittee meetings on April 27, 2022 and May 6, 2022.**

Councilmember Viagran moved to Approve the minutes from the Municipal Court Advisory Board Subcommittee meetings on April 27, 2022 and May 6, 2022. Councilmember McKee-Rodriguez seconded the motion. The motion carried by the following vote:

**Aye:** McKee-Rodriguez, Viagran, Cabello Havrda

**Absent:** None

### Briefing and Possible Action on the following items

- 2.** Appointment of part-time Municipal Court Judges.
- 3.** Evaluation of Municipal Court Presiding Judge.

Chair Cabello Havrda announced that the Subcommittee would conduct an evaluation of the Presiding Judge, and deliberate and discuss the recommendation of an appointee as a part-time Municipal Court Judge.

Chair Cabello Havrda recessed the meeting into Executive Session at 1:05 PM.

### **EXECUTIVE SESSION**

Chair Cabello Havrda reconvened the meeting into Open Session at 1:39 PM and announced that no official action was taken in Executive Session.

Councilmember Viagran moved to recommend Cheryl Lynn Mendoza, Elizabeth R. Martinez and Veronica I. Legarreta for appointment by the full City Council as a part-time Judge for the remainder of an unexpired term ending April 30, 2024 at the next available A Session. Councilmember McKee-Rodriguez seconded the motion. The motion carried unanimously.

### **ADJOURNMENT**

There being no further discussion, the meeting was adjourned at 1:41 PM.

**Approved**

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*Melissa Cabello Havrda, Chair*

**Respectfully Submitted**

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*Debbie Racca-Sittre, City Clerk*

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